

## Karen Eubanks

---

**From:** Janell McIntyre  
**Sent:** Monday, April 20, 2020 12:44 PM  
**To:** Betty Harper  
**Subject:** Fw: Submitting CARES Grant Applications and/or COA adjustments (professional judgments)  
**Attachments:** Cares Grant Application (2019-20) 4-14-2020.pdf; Request for Professional Judgment Cost of Attendance Adjustment (COVID) 4-14-2020.pdf

---

**From:** Janell McIntyre  
**Sent:** Wednesday, April 15, 2020 1:13 PM  
**To:** Coastal Law Students <students@fcsl.edu>  
**Cc:** Faculty (Full-Time) [REDACTED]; Ron Bambacus [REDACTED] Betty Harper [REDACTED]  
James Artley [REDACTED] Karen Eubanks [REDACTED]  
**Subject:** FW: Submitting CARES Grant Applications and/or COA adjustments (professional judgments)

FCSL administrators understand these are tough times in all of our lives but, at FCSL, we are most moved by the challenges facing our students and their families. To that end, we are thrilled to be able to offer the CARES grant funding to all students in the amount of \$200, which President Goplerud announced this morning. Please know the FA office has packaged these funds and they will be disbursed as soon as the funding becomes available. Students who are set up for direct deposit will receive their stipends electronically. Once funds are available, we will provide an update.

Additionally, we are happy to be able to offer through the FA office two additional options for additional funding to help FCSL students through this tough time; the CARES Grant (up to \$1000) and Professional Judgement (up to \$5000 for certain scenarios). Both of these programs are intended to help those experiencing financial hardship and have critical needs. Students experiencing substantial changes to their income and/or are experiencing increased expenses related to the COVID-19 pandemic and subsequent quarantine, are encouraged to evaluate these resources.

### **CARES Grants (up to \$1000)**

This grant is available to students with demonstrated increased need relating in some way to the COVID-19 pandemic. To be eligible, students must have experienced one or more of the following as a result of COVID-19, as it relates to distance education:

- increased internet costs (increasing internet service/speed to address family needs)
- printer or other equipment purchased as a result of lack of access to school resources
- fees associated with online learning/study resources necessary for completion of school work/studying
- Other costs associated with online learning (seek guidance from FA office if unsure)
- increased daycare expenses to care for non-school age children during Law School hours

Additionally, students who have experienced any of the following may qualify:

- increased medical costs related to COVID-19
- job loss/reduction of hours

*Funds are limited and will be awarded first-come, first-served up to \$1000 until the Fund is exhausted. This will not take long so students in critical need should apply expeditiously. To qualify, students must complete the attached CARES Grant Application (attached) AND provide receipts and/or other evidence to support their request for grant funds. Applications must be submitted to [bharper@fcsf.edu](mailto:bharper@fcsf.edu). **Important Note-Only those applications submitted with accompanying receipts/supporting documentation will be considered for approval.***

### **Professional Judgments-Cost of Attendance Budget Adjustments**

Under certain circumstances, FA administrators are allowed to make professional judgements to adjust students' cost of attendance which allows them to borrow additional funds. Professional judgements are typically reserved for the most critical of situations as one of the primary objectives of the FA office is to assist students in minimizing loan debt while attending FCSL. During these uncertain times, the Financial aid office has modified its Professional Judgement policy to account for situations FCSL students are experiencing TODAY as a result of COVID-19. Consistent with guidance provided by the US Department of Education and in an effort to increase flexibility for qualification, students who are experiencing financial hardship, may apply for a Professional Judgement under the following conditions:

- Unforeseen Moving Expenses (up to \$5000)
- Family Emergency-this category is expanded to include expenses relating to caring for an ill family member, or unexpected travel and/or quarantine in an unexpected environment (up to \$5000)
- Unforeseen Medical Expenses- (up to \$5000)
- Professional Licensure (up to \$1500)
- Computer Purchase (up to \$1500)
- Job Loss-this category has been added to allow those students who have experienced (or whose spouses have experienced) job loss/reduction of hours (up to \$1500 for student and \$500 for each dependent)
- Medical Insurance Coverage (up to \$2500 per semester)
- Child Care for Dependent Children-this category has been expanded to include expenses for assistance to home-school (school age) children (up to \$2500 per semester)

Because this program results in increased loan funds, the FA office follows a strict procedure for approving Professional Judgments. *To apply under one of these scenarios, students must submit a completed Professional Judgement Request Form (attached) AND provided receipts and/or other evidence to support their request.* Requests must be submitted to [bharper@fcsf.edu](mailto:bharper@fcsf.edu). **Important Note-Only requests made with accompanying receipts/supporting documentation will be considered for approval.**

Students who have questions about either of these programs should contact Betty Harper [bharper@fcsf.edu](mailto:bharper@fcsf.edu) for assistance.



This email transmission, and any documents, files or previous e-mail messages attached to it, may contain confidential, privileged and/or proprietary information for the sole use of the intended recipient(s). If you are not an intended recipient or a person responsible for delivering it to an intended recipient, any disclosure, copying, distribution or use of any of the information contained in or attached to this transmission is strictly prohibited. If you have received this transmission in error, please: (1) immediately notify me by reply e-mail; and (2) destroy the original (and any copies) of this transmission and its attachments without reading or saving in any manner.

This email transmission, and any documents, files or previous e-mail messages attached to it, may contain confidential, privileged and/or proprietary information for the sole use of the intended recipient(s). If you are not an intended recipient or a person responsible for delivering it to an intended recipient, any disclosure, copying, distribution or use of any of the information contained in or attached to this transmission is strictly prohibited. If you have received this transmission in error, please: (1) immediately notify me by reply e-mail; and (2) destroy the original (and any copies) of this transmission and its attachments without reading or saving in any manner.